

Lansing Parks and Recreation's After School Program

2014-2015 School Year

Lansing Parks and Recreation's After School Program is designed to provide school age children with enrichment and recreational activities in a fun and safe environment. The cost is \$20/ Lansing resident and \$25/non-resident, per school year. *(Price will increase Jan. 1, 2015 \$25/ \$30)

Foster Community Center

200 North Foster
Lansing MI 48912
517-483-4233
3:30-6:00pm

**Bussing from Fairview, Forestview,
Mt. Hope, Post Oak and Pattengill

Gier Community Center

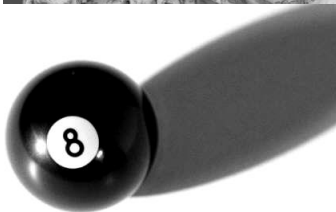
2400 Hall St.
Lansing, MI 48906
517-483-4309
3:15-5:45pm

**Bussing from Cumberland, Riddle,
Sheridan Rd., Walking pick up from Gier

Schmidt Community Center

5825 Wise Rd.
Lansing MI 48911
517-483-6686
4:00-6:30pm

Bussing from STEM and Wexford



Virg Bernero, Mayor

Please Note:

Lansing Parks and Recreation After School Programs are drop in recreation programs, which is different than day care, tutoring programs or specific club or sport programs. We provide a safe and fun environment and make every attempt to have a variety of experiences and activities for students.

We do not provide after school programming on National Holidays, LSD No School or Half-Days.

Enrollment Process:

Registration form is due on or before the first day the child participates in the program. The registration form must be on file at the center the child attends. As space is limited you may be placed on the wait list, you will be contacted as space becomes available and payment will be accepted at that time. Your child is only enrolled when we have received both payment and registration form.

There is limited space available as we maintain a 1:18 ratio. If your child has not attended for one week we will contact you regarding your interest in continuing or allowing a space for another child on the waitlist. If you decide you would like to have your child participate again at a later date please notify our office.

AFTER SCHOOL ACTIVITIES

Lansing Parks and Recreation After School Programs will offer a variety of clubs and programs throughout the school year. Most will meet once a week for at least one month, children will be able to choose their activity each day they attend.

Clubs may include:



Craft Club



Gym Activities



Game Room Activities



Guest Speakers



Girl Scouts



Financial Literacy



Dance



Garden Club



Reading Club



**Children for the Humane
Treatment of Animals**

FREQUENTLY ASKED QUESTIONS

Who can attend?

Children, grades K-6, will discover the awesome benefits of recreation through a variety of daily choices of activities; sports, arts, crafts, creative expression, cultural and educational enrichments.

When is the program offered?

The After School Program is offered Monday – Friday throughout the school year. It will be closed on National Holidays and Lansing School District Half-days and No School Days.

Where are the programs held?

The After School Program is located at Foster, Gier and Schmidt Community Centers. Each program will meet in the Centers Game Room and will use various rooms throughout the facilities.

Is bussing available?

Ingham ISD and Dean Transportation serve Lansing School District and will provide bussing from Mt Hope, Fairview, Post Oak, Pattengill and Forestview to Foster, from Cumberland, Riddle and Sheridan Rd. to Gier and from Wexford and STEM to Schmidt. Just fill out the bus form on the back of the registration form, and turn it into the Center or your child's school. Bussing can take up to two weeks to be set up, please plan accordingly.

Is there a cost for the program?

Yes, there is a small fee of \$20 for Lansing residents and \$25 for non-residents per school year and is due upon enrollment.

What does the daily schedule look like?

In general our programs follow a similar schedule Monday – Friday

Hour 1	Check in, Open Play, Fit&Fun time and Snack
Hour 2	Clubs/Choices
Last half-hour	Group Activity/Wrap Up and Dismissal

Is there snack?

Yes! The Lansing School District is providing Foster Center with a free healthy after school snack. Children are welcome to bring their own snack. All food and drink should be consumed in designated areas.

What is enrichment time?

A variety of recreational enrichment time activities are available from which to choose. Some examples include: gym activities, archery, karate, jump rope, tennis, science, computers, arts, crafts and more. Enrichments may change according to the requests of the participants.

When can I pick up my child?

Children can be picked up any time during the program by an authorized adult identified on the waiver form (please be prepared to show ID). You may also choose to have your child have walking permission to sign themselves out.

What if I am running late?

We do not have staff available after dismissal time. Children must be picked by dismissal time. According to our Late Pick Up Policy we will charge \$1 per minute that will need to be paid before your child may attend the program again.

What if my child won't be attending for the day?

We are a drop in program so daily attendance is not required or expected. You do not need to notify us unless it will be an extended absence. If your child has not attended the program for two weeks we will contact you so that we may open a space for a child on the waitlist.

Please know we make every effort for every child to have an enjoyable time and find success in our programs. This may include meeting with parents, a behavior plan or sometimes dismissal from the program, especially if there has been violence or impediment to other children's experience. *If you have any questions or concerns at any time please contact Jodi Ackerman at 517-483-4211 or jodi.ackerman@lansingmi.gov*



Lansing Parks and Recreation's
After School Program
2014-2015
Registration Form
(Separate form required for each child.)

Name of Participant: _____

Address: _____
(#) (Street) (City) (Zip)

Home Phone: _____ Birth Date: _____ Age: _____

Grade: _____ School Attending: _____ Sex: M / F

Parent/Guardian Name: _____ Phone: _____

Parent/Guardian Name: _____ Phone: _____

Parent/Guardian E-Mail: _____

In an Emergency Contact: _____ Phone: _____

Any Medical Information/Special Needs we should be aware of? _____

LIABILITY RELEASE

I hereby release the City of Lansing of all liability for damages or injuries sustained by myself or my child while engaging in the activity. **I AUTHORIZE / DO NOT AUTHORIZE** (circle one) that myself and/or my child may be photographed/video taped and waive all claims by myself or my child for remuneration for the use of such photographs/video tapes for education programs, public relations programs and newspaper use.

Signature of Parent/Guardian: _____ Date: _____

EMERGENCY TREATMENT WAIVER

The undersign, as parent/legal guardian of _____, a minor, does hereby give permission to the Lansing Parks and Recreation Department staff to secure routine and emergency medical treatment for the above named minor for injuries received or illness appearing while he/she is engaged in any recreational program sponsored by the City of Lansing. I further understand and agree that any treatment authorized by this consent will be rendered only if the City of Lansing, or its agent, is unable to contact a parent/guardian for the minor, and it is the judgment of the attending physician that emergency medical treatment is advisable for the welfare of the minor.

I further state that I have carefully read the foregoing, understand the contents thereof, and sign it as my own free act.

Signature of Parent/Guardian: _____ Date: _____

Must fill out either the walking form OR authorized pick up list:

WALKING PERMISSION FORM

I am giving my child _____ permission to walk to and/or from the Lansing Parks and Recreation camp program. I assume the responsibility to assure that my child knows and will follow traffic safety rules. I understand this is a drop-in program and that I must set clear expectations with my child of when they can arrive and leave the site. I hereby release Lansing Parks and Recreation, and any and all of their representatives or agents from any and all claims or liability arising from, or related to, my child's travel to and/or from the Lansing Parks and Recreation camp program.

Parent/Guardian Signature: _____ Print Name: _____ Date: _____

-OR-

AUTHORIZED PICK UP LIST

Names of persons other than authorized person to whom camper may be released: _____

Parent/Guardian Signature: _____ Print Name: _____ Date: _____

Lansing School District

2014 – 2015 Child Care Transportation Request Form

Transportation will be to/from the closest existing bus stop in a currently established service area only. We do not route specifically for child- care providers. Only one (1) child- care location is permitted. Arrangement as listed is for every scheduled school day. The bus stop provided replaces the home transportation arrangements. If a parent is home regardless of reason, it is expected that the student will still be transported to/from the child- care location. Due to the number of students being transported, alternative schedules cannot be honored for your child's safety. **This arrangement is only valid for the current school year.**

Student's Name: _____

Home Address: _____

Home Phone: _____ Parent/Guardian Work Phone: _____

School Attending: _____

Grade: _____ Date of Birth: _____

Child Care Provider Name: _____

Child Care Provider Address: _____

Child Care Provider Phone: _____

Transportation Needs:

- ☐ Before School Only
- ☐ After School Only
- ☐ Both Before and After School

Print Parent/Guardian Name: _____

Parents/Guardians Signature: _____ Date _____

For consideration in advance of school starting, this form must be received no later than August 13, 2014 to ensure processing prior to first day of school.

Transportation Use ONLY

Student Edulog ID# _____

Edulog Stop #

Assigned to Route #

Transfer Route #

Before School

After School

Bus Card Produced (Date) _____